

GATT Office Circular No. 61

LIST OF LIAISON OFFICERS AND REPRESENTATIVES

1. The persons listed below are to receive a copy of all official communications sent directly to their governments.
2. Although airgrams are sent only to ministers for foreign affairs, etc., a copy marked "for information" is to be addressed to each of the persons listed below. For the convenience of representatives, care should be taken that the copy of the airgram be sent in the language indicated by the address below even though the original may be sent to his government in the other language.
3. For their convenience, an extra copy (stamped "copy for information") of any correspondence sent directly to liaison officers and representatives listed below should be prepared on headed airmail stationery, and it should be attached to and despatched with the original. It should be remembered that for any correspondence of which a copy is to be sent to anyone outside the GATT secretariat, the copy should be prepared on headed airmail stationery and stamped "copy for information" so as to avoid any confusion in the mind of the recipient as to its origin or purpose. Likewise, any attachment to a letter of this nature which heretofore was despatched in one copy should be sent in future in duplicate.
4. The Chairman of the CONTRACTING PARTIES receives a copy of all official correspondence, including airgrams, secret or otherwise, that is despatched to all contracting parties. It is not necessary, however, to send him copies of letters going only to one or several contracting parties. His address is:

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\*Note: This address to receive information copies of official correspondence; furthermore, any special despatch of documents for United Kingdom officials should be sent to this person and not to the local representative. Correspondence otherwise addressed directly to liaison officers should be sent in future to the official concerned in the Board of Trade.